Requirements, Steps, and Deadlines for Enrollment

Degrees from the Teachers College at WGU Indiana emphasize mastery of skills and knowledge that are essential for continued advancement.

► **Special Admission Requirements for Programs Leading to Initial Teacher Certification**

Students who are seeking initial teacher licensure in a bachelor's program must also pass the Indiana basic skills test prior to their Demonstration Teaching (student teaching) practicum experience. This requirement can be met either prior to admission or before beginning the Foundations of Teaching subject area once you are in your WGU Indiana program. For students entering a post-baccalaureate or master's program, this state test requirement must be met either prior to or immediately upon enrollment. For current admission requirements for the WGU Indiana Teachers College, please visit indiana.wgu.edu/admissions/tc_requirements.

WGU Indiana's teacher licensure programs also include Demonstration Teaching—a student teaching practicum that takes place in an actual classroom. You must submit to a criminal background check prior to entering the classroom for this component of your program.

*Note: this program is not for already licensed teachers. People seeking licensure in additional fields should look into the endorsements we offer.*

► **Special Admission Requirements for Programs Leading to Endorsement**

► Copy of a valid teaching license
► Official transcripts that demonstrate you have earned a bachelor's degree from a recognized accredited university

► **Additional Program-Specific Requirements**

**B.A. in Mathematics (5–9 or 5–12), M.A. Mathematics Education (K–6, 5–9, or 5–12) Degree Programs**

► Proof of college-level pre-calculus or calculus course completion with a grade of C- or better

**B.A. in Science (5–12, Geosciences), B.A. in Science (5–12, Biological Science) Degree Programs**

► Proof of college-level algebra course completion with a grade of C- or better
► Proof of college-level natural science course (chemistry, biology, physics, or geosciences) completion, which includes a lab, with a grade of C- or better

**B.A. in Science (5–12, Chemistry), B.A. in Science (5–12, Physics) Degree Programs**

► Proof of college-level pre-calculus or calculus course completion with a grade of C- or better
► Proof of college-level natural science course (chemistry, biology, physics, or geosciences) completion, which includes a lab, with a grade of C- or better

**M.S. in Educational Leadership Degree Program**

► Essay submission
► Practicum site agreement
The Steps and Deadlines for Enrollment:

- **Apply for Admission and Pay the Application Fee**
  You may apply for admission online at any time at indiana.wgu.edu/applynow once you’re ready. The application fee is $65. You can pay online using a credit card. You can also mail a check or call the Bursar’s Office at 1-877-435-7948 ext. 3105 for help paying online.
  *Note: WGU Indiana does not profit from application fees as they only offset a small portion of admission and enrollment costs.*

- **Send In Your Official Transcripts**
  If you have prior college experience, you must submit official transcripts from each institution you have attended. Please order official transcripts now; they can take a few weeks to arrive. Your transcripts need to be sent directly to our parent institution, Western Governors University, from the institution(s) you attended and be received by the 1st of the month prior to your start date. Learn more about how to send in official transcripts at indiana.wgu.edu/transfer.

- **Complete the WGU Readiness Assessment (Undergraduate Students Only)**
  The WGU Readiness Assessment is a three-part online test designed to determine your likelihood of success at WGU Indiana. Your Enrollment Counselor can answer questions regarding this assessment. Readiness Assessment requirements vary by program, see website for details.

- **Be Admitted to WGU Indiana**
  The admission decision is based on many factors, including your results from the Readiness Assessment, your prior college experience, and the amount of time you can devote to your studies each week.

- **Satisfy Your First Tuition Obligation**
  Your first tuition payment is due by the 22nd of the month prior to your intended start date. If you plan to use financial aid, you need to start the financial aid process immediately after paying your application fee. We strongly encourage you to make tuition arrangements or finish the financial aid process earlier than the 22nd, as this will permit you to begin your orientation, Education Without Boundaries, any time after the 15th of the month.

- **Interview with Your Enrollment Counselor**
  You should have at least one phone interview with your designated Enrollment Counselor to help determine if WGU Indiana is a good fit for you. These calls help ensure that you have accurate and appropriate information about WGU Indiana, your program, and what will be expected of you. In addition, you'll need a 20- to 30-minute Intake Interview to finalize your enrollment and officially establish your program start date. (The Intake Interview typically needs to occur by the 15th of the month prior to your intended start date).

- **Complete Orientation**
  Once you are cleared to begin you can start your orientation, Education Without Boundaries. This orientation will acquaint you with WGU Indiana’s unique competency-based academic approach and link you to the various learning resources you’ll utilize throughout your program.